



THE PACIFIC NZPTC

Australian TAFE



Certificate IV in Information Technology- General(ICA40105)

This (1 year) qualification provides the skills and knowledge for an individual to be competent in a range of ICT fields. It is a broad and flexible qualification with multiple internal pathways.

It prepares the students into various areas of practicality with major emphasis on networking, hardware, operating systems, communication, documentation, web designing, and technical support.

The combination of these key competencies ensures that students get adequate exposure to the various components of ICT. It also incorporates extensive practical/onsite learning (hands on practical) to ensure through understanding of the candidates. The ability to do multiple tasks attracts a lot of employment as employers prefer multi-skilled staffs rather than those being confined to limited ICT functions.

Graduates completing this qualification are likely to secure employment in an ICT "generalist" role and some typical roles include:

- Network Support Technician
- PC Support Technician
- IT Assistant
- Web Designer
- Customer Support Professional
- Helpdesk Support
- Technical Support Representative
- Help Desk Analyst
- Information Systems Operator
- User Support Technician

Students completing this course qualify for Australian TAFE Certificate IV in Information Technology. This qualification forms the first year of Diploma in IT programme.

Diploma of Information Technology—Systems Administration(ICA50305)

This (2 year) qualification provides the skills and knowledge for an competent in the management and maintenance of systems and delivers the competency to effectively manage complex ICT systems.

It prepares students to pursue career in wide range of ICT disciplines ranging from System Support Personnel to IS Manager.

The students indulge into various areas of ICT such as server configuration, administration of ICT systems, project management and system security.

Upon successful completion of 2 year programme students qualify for Australian TAFE Diploma in Information Technology (System Administration).

Some typical job roles include :

- IS Manager
- Internet Administrator
- Internet Systems Administrator
- Intranet Administrator
- IT Manager
- System Administrator
- Systems Manager
- ICT Support Officer
- Network Support Officer
- Help Desk Personnel

Our courses are franchised through Box Hill Institute of TAFE (Melbourne, Australia). Students get Australian TAFE Awards which carry international recognition. Apart from this students also get a minimum of 40 points for migration. We make every effort to put our students into employment. Our courses specialize students in skills that are in short supply in Fiji as well as overseas.

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Semester Details

- Semester 1 - February to June
- Semester 2 - July to October
- Semester 3 - November to February (Summer)

Courses are available on full-time and flexible part-time basis.

Entry Requirements

The minimum entry requirement is a pass in FSLC. There is also provision for mature students with acceptable qualifications or work experience to enter the course.

Application Procedures

Application forms are available at all NZPTC centres. Students can also download forms from the website (www.nzptc.ac.fj) or enroll online. Our staffs are always available for counseling and for further information on career paths and further education.

Fees

\$2,250.00 per semester

Payment Options:

- Cash
- Installments
- FNPF
- Scholarship/sponsorship

CERTIFICATE IV IN INFORMATION TECHNOLOGY		
General (ICA40105)		
Unit Code	Unit Title	Hours
BSBCMN304B	Contribute To Personal Skill Development and Learning	30
ICAA4041B	Determine and Confirm Client Business Expectations and Needs	40
ICAD4043B	Develop and Present a Feasibility Report	30
ICAT4221B	Locate Equipment, System and Software Faults	20
ICAW4214B	Maintain Ethical Conduct	20
ICAI4029B	Install Network Hardware to a Network	40
ICAS4023B	Provide One to One Instruction	20
ICAD4209B	Write Content for Web Pages	30
ICAS3234B	Care for Computer Hardware	20
ICAS4201B	Transfer Content To A Website Using Commercial Packages	20
ICAT3025B	Run Standard Diagnostic Tests	20
ICAS4200B	Monitor Traffic and Compile Website Traffic Reports	15
ICAI3020B	Install and Optimize Operating System Software	20
ICAB4225B	Automate Processes	40
ICAD4217B	Create Technical Documentation	20
PSPPM402B	Manage Simple Projects	65
ICAB4235B	Build Basic Perimeter Security into a Network	20
ICAB4239B	Build a Small Wireless Local Area Network	20
ICAW4026B	Coordinate and Maintain Work Teams	20
ICAS4114B	Implement Maintenance Procedures	10
ICAS4109B	Evaluate System Status	20
ICAS4127B	Support System Software	50
ICAA4233B	Determine and Apply Appropriate Development Methodologies	20
ICAS4108B	Complete Database Back Up and Recovery	30
Total		640

DIPLOMA OF INFORMATION TECHNOLOGY		
Systems Administration(ICA50305)		
Unit Code	Unit Title	Hours
BSBPM505B	Manage Project Quality	40
ICAA5056B	Prepare Disaster Recovery and Contingency Plans	30
ICAA5151B	Gather Data to Identify Business Requirements	30
ICAA5158B	Translate Business Needs into Technical Requirements	20
ICAB5159B	Build a Security Shield for a Network	40
ICAB5160B	Build and Configure a Server	50
ICAI5089B	Implement and Hand Over System Components	20
ICAP5039B	Match IT needs with the Strategic Direction of the Enterprise	20
ICAS5102B	Establish and Maintain Client User Liaison	20
ICAS5111B	Review and Manage Delivery of Maintenance Services	20
ICAS5118B	Manage system security	50
ICAS5202B	Ensure Privacy for Users	20
ICAT5081B	Perform Systems Test	30
ICAT5082B	Manage the Testing Process	20
PSPPM502B	Manage Complex Projects	80
ICAS5192B	Configure an Internet Gateway	20
ICAA5140B	Design a Server	30
ICAT5077B	Develop Detailed Test Plan	30
ICAI4097B	Install and Configure a Network	40
ICAI3101B	Install and Manage Network Protocols	40
ICAS3120B	Configure and Administer a Network Operating System	50
Total		700